

1500 Warburton Avenue Santa Clara, CA 95050 Phone #: (408) 615-2400

Fax #: (408) 241-3823

Complete Third Party Review Request

PLAN CHECK NUMBER:	Date of request:
Approved by:	or Disapproved by:
Third Party review procedure can be used to ex	spedite a regular-cycle project containing major improvement/ al fees and coordination is required, a short-cycle project usually
	on-site construction related codes applicable to the project tural, Title 24 energy, mechanical, electrical, plumbing, civil,
Building address:	Type of construction:
Proposed work:	Type of occupancy:
Гhird Party Plan Check Agency:	
Name of applicant (print):	Telephone #:
Signature:	Date:
Mailing address:	

The applicant is authorized to sign the request and fully understands the procedure. By signing the request, the applicant understands the following:

- Any other City departments approvals are still required prior to permit issuance. 1.
- Two additional sets of plans/documents are required for the 3rd party plan check agency. 2.
- When 3rd party plan check is completed, submit two sets of approved stamped plans/documents with the 3. approval letter from the 3rd party agency to the Building Department for final review and processing prior to final Building Department approval.. The processing may take two to five working days.
- The City is to receive the adjusted plan check fees. The applicant shall pay the 3rd party plan check 4. agency for their service directly.
- Any substantial changes to the project after issuance of building permit, shall be reviewed by the same 5. 3rd party plan check agency.